
To: Mayor and Members of Council
Meeting Date: May 14, 2025
Subject: PLA 2025-011: Public Information Centre for the Township Official Plan

Recommendation

THAT Staff Report PLA 2025-011 dated May 14, 2025 regarding a Public Information Centre for the Township Official Plan, be received.

Purpose/Background

This report outlines the details of the Public Information Centre (PIC) scheduled for June 12, 2025, from 5:30 p.m. to 7:30 p.m., to present the draft Official Plan (OP) for the Township of Adjala-Tosorontio. The PIC will serve as a key engagement opportunity to:

- Present the draft OP, highlighting its vision, key policies, and proposed land use framework;
- Gather public feedback on the draft to inform refinements prior to the statutory public meeting;
- Engage diverse stakeholders, including residents, businesses, landowners, agencies and Indigenous communities.

Analysis and Discussion

Format and Activities:

The event will consist of the following components:

- **Presentation:** An overview introducing the draft OP's Themes of Grow, Preserve, Protect, Connect and Implement and key policy directions (i.e. growth strategy, ARUs, lot creation and urban design guidelines).
- **Interactive Displays:** In-person stations will feature large-scale maps, draft land use schedules, and summary panels on policy themes. Digital versions will be made available on the Township's project webpage to accommodate virtual attendees.
- **Q&A:** Concurrent with the Interactive Displays, that allow participants to ask questions and provide input directly to staff.
- **Questionnaire:** A survey will be made available to all who would like to participate (hard copies at the in-person event, digital links for those online). The questionnaire will remain available online for two weeks following the PIC to ensure broad community participation.

Promotion:

To ensure meaningful engagement and encourage attendance, the PIC will be promoted through multiple channels, including:

- Township's website;
- Social media (e.g., Facebook, Instagram, X);
- Notices in local newspapers and community newsletters; and
- Email distribution to individuals and agencies subscribed for OP updates.

Next Steps

To ensure the success of the PIC and next stages of the Official Plan process, Staff will:

- Publish the draft OP on the Township's website, along with schedules, by the end of May 2025;
- Promote the PIC through all available channels;
- Prepare display materials and questionnaire tools;
- Collect, summarize, and assess all community feedback to inform the revised Draft Official Plan;
- Prepare for the statutory public meeting in accordance with Section 17 of the *Planning Act*.
- Return to Council with a second iteration of the Draft Official Plan following the PIC for further review and direction

Conclusion

The Public Information Centre scheduled for June 12, 2025, represents a key milestone in the development of the Township's new Official Plan. Through the presentation of the Draft OP, interactive engagement, and structured community feedback, the Township will ensure that the new Official Plan reflects local priorities while complying with provincial legislative requirements.

Prepared By: Kartik Sally, Planner

Approved By:

Robin Reid, Director of Corporate Services/Clerk

Approved - 07 May 2025

Debbie Anderson, Director of Building, Planning and By-law/
CBO

Approved - 07 May 2025

Brent Andreychuk, Treasurer

Approved - 07 May 2025

Christopher Kalimootoo, CAO

Approved - 07 May 2025