



Winter Patroller

The Township of Adjala-Tosorontio is located north of the GTA, at the southwest border of Simcoe County with a population of 11,000 residents and offers rural living with proximity to urban amenities.

Work Location: South Public Works Yard - 3036 Concession Rd. 4, Loretto
Employment Type: Term: mid-November 2025 to mid-April 2026 (approx. 5 months)
Shift: 8-hour nights (10:30pm to 7am) on a rotational schedule of 4 consecutive nights including weekends and holidays and 4 consecutive nights off

Position Summary:

Reporting to the Public Works Supervisor, the Winter Patroller is primarily responsible for supporting winter operations during the snow season (November to April) in accordance with standards and service level objectives. Working independently, the Winter Patroller monitors roadways and weather conditions, dispatches Equipment Operators as needed, and performs direct snow clearing duties at Township properties. This position ensures that roads and municipal facilities remain safe and accessible for residents, staff, and emergency services.

Duties & Responsibilities, but not limited to:

Road & Weather Monitoring

- Patrols designated municipal roadways to monitor and document weather conditions, snow accumulation, ice buildup, and general road safety.
- Evaluates real-time weather and road data using radar, weather tools, and visual inspection to determine if snow clearing is required.

Dispatch Operations

- Dispatches on-call Equipment Operators as necessary, based on road conditions.
- Maintains regular communication with Public Works Supervisor and Lead Operators during active operations.
- Ensures all dispatching decisions align with the Ontario Minimum Maintenance Standards and the Township's level of service standards.

Facility Snow Maintenance

- Plows municipal parking lots, including municipal administrative centre, fire halls, and other Township buildings.
- Shovels and clears snow from sidewalks and access points at assigned municipal facilities to maintain safe pedestrian access.
- Applies sand/salt as needed to prevent ice buildup.
- Assists emergency services when required with road closures.

Reporting & Documentation

- Completes detailed patrol logs, including times, locations, road conditions, actions taken, and operator dispatch records.
- Reports hazards, damage, or unsafe conditions to the Public Works Supervisor promptly.
- Participates in end-shift reporting and any follow-up as required.

Qualifications, Skills, Knowledge, Abilities:

- Completion of secondary school or equivalent preferred.
- Valid Ontario G Class Driver's Licence with a satisfactory driving record.
- Previous relevant work experience, ideally in patrolling, plowing parking lots, and winter maintenance.
- Completion of AORS municipal road winter maintenance course an asset.
- Knowledge of local roadways and rural winter driving conditions.
- Knowledge of Ontario Traffic Manuals for road signage and Minimum Maintenance Standards.
- Ability to operate municipal plow vehicles (3/4 ton pick up with plow and salter combination), and light equipment such as snow blowers and shovels.
- Proficiency with utilizing GPS tools and road patrol/weather technology.
- Strong judgement and decision-making skills in fast-changing weather conditions.
- Comfortable working independently, outdoors, and overnight.
- Capable of maintaining accurate written and electronic records.
- Physically fit to perform shovelling, plowing, and manual snow clearing tasks in winter conditions.
- Flexibility to work after-hours to support winter storm response.
- Provide satisfactory Criminal Records Check upon hire.

Compensation: Starting at \$27.61 per hour (2025 rate) plus 4% vacation pay

The Township offers a comprehensive benefits package, optional enrollment to OMERS pension plan, Employee & Family Assistance Program.

Qualified candidates are requested to forward their resume to HR@adjtos.ca with "Winter Patroller" in the subject line before October 13, 2025. Resumes can also be dropped off at the Township of Adjala-Tosorontio office: 7855 Sideroad 30, Alliston to attention of Human Resources.

The Township of Adjala-Tosorontio is an Equal Opportunity Employer, committed to diversity and inclusivity in employment for a barrier-free workplace. Accommodations are available for all parts of the recruitment, selection &/or assessment process. Applicants need to make their needs known in advance to Human Resources. Personal information collected through the recruitment process will be used solely to determine eligibility for employment and handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act. We thank all those who apply, but only those selected for an interview will be contacted.