



# 2024 ASSET MANAGEMENT PLAN FOR NON-CORE INFRASTRUCTURE



Table of Contents

1. Introduction .....	4
2. Background.....	5
2.1. State of the Infrastructure .....	5
2.2. Levels of Service.....	5
2.3. Lifecycle Management Strategies .....	6
2.4. Population Growth Assumptions .....	6
3. State of the Infrastructure.....	7
3.1. Buildings .....	7
3.2. Parks.....	7
3.3. Vehicles.....	8
3.4. Computers .....	8
4. Levels of Service.....	9
4.1. Buildings .....	9
4.2. Parks.....	9
4.3. Vehicles.....	10
4.4. Computers .....	10
5. Lifecycle Management Strategies .....	11
5.1. Buildings .....	11
5.2. Parks.....	11
5.3. Vehicles.....	12
5.4. Computers .....	12
6. Population Growth Assumptions .....	13
6.1. Historical Population Growth.....	13
6.2. Future Population Growth .....	13
7. Conclusion .....	14
7.1. Outlook .....	14
7.2. Recommendations .....	14

## Executive Summary

This asset management plan covers the Township of Adjala-Tosorontio's non-core (buildings, parks, vehicles and computers) assets. As defined in the Asset Management Planning for Municipal Infrastructure Regulation (O.Reg. 588/17), an asset management plan is made up of five components including: (1) state of infrastructure; (2) levels of service; (3) lifecycle management strategies; (4) population growth assumptions; and (5) financing strategies. This non-core asset management plan brings the Township into compliance with the 2024 requirements of O. Reg. 588/17 which do not require financing strategies to be completed until 2025.

Using the ratio of asset replacement cost to service life, an average annual spending requirement can be determined for each asset category which provides a high-level outlook for council, staff and the public. First, the Township owns 14 building assets with a total replacement cost of \$30,424,200 and an average service life of 50 years which yields an average annual spending requirement of \$608,484. Second, the Township owns 27 park assets with a total replacement cost of \$2,516,000 and an average service life of 29 years which yields an average annual spending requirement of \$88,310. Third, the Township owns 47 vehicle assets with a total replacement cost of \$17,575,000 and an average service life of 12 years which yields an average annual spending requirement of \$1,464,583. Fourth, the Township owns 66 computer assets with a total replacement cost of \$190,000 and an average service life of 7 years which yields an average annual spending requirement of \$27,142. Table 23 – Average Annual Spending Requirements (AASR) summarizes the average annual spending requirement for buildings, parks, vehicles and computers.

Table 1 – Average Annual Spending Requirements (AASR)

Category	Total Replacement Cost	Average Service Life	AASR
Buildings	\$30,424,200	50 Years	\$608,484/Year
Parks	\$2,516,000	29 Years	\$88,310/Year
Vehicles	\$17,575,000	12 Years	\$1,464,583/Year
Computers	\$190,000	7 Years	\$27,142/Year
Total			\$2,188,519/Year

Following the completion of this asset management plan, there are three recommendations which include performance measures, citywide software and capital forecast. Table 24 – Asset Management Plan Recommendations summarizes the three recommendations made in this asset management plan for asset management plan.

Table 2 – Asset Management Plan Recommendations

#	Description
1	Development of internal procedure to track performance measures
2	Inputting of non-core assets into citywide asset management software
3	Update capital forecast to include non-core assets for more accurate AASR

**1. Introduction**

This asset management plans covers non-core assets which include buildings, parks, vehicles and computers. These four non-core asset categories include those assets owned by the public works, building and by-law, and fire departments. This non-core asset management plan brings the Township into compliance with the 2024 requirements of O. Reg. 588/17. The contents of this asset management plan are summarized in Table 3 – Asset Management Plan Contents.

Table 3 – Asset Management Plan Contents

<u>Section</u>	<u>Description</u>
Executive Summary	Summarizes key findings and recommendations of the asset management plan.
Chapter 1	Introduction: Introduces objective and scope of an asset management plan along with regulatory requirements.
Chapter 2	Background: outlines and defines requirements for state of infrastructure, levels of service, lifecycle management strategies and population growth assumptions.
Chapter 3	State of the Infrastructure: Summarizes the type, quantity, age, service life, condition and replacement cost of assets.
Chapter 4	Levels of Service: Defines levels of service through performance measures including qualitative descriptions and technical metrics.
Chapter 5	Lifecycle Management Strategies: Summarizes the asset management strategies (i.e., planned actions) that will enable the assets to provide the required levels of service in a sustainable way, while managing risk according to risk management strategies at the lowest cost.
Chapter 6	Chapter 5 – Population Growth Assumptions: Summarizes historical population growth from 2001 to 2021, and projects future population growth from 2021 to 2041 in order to inform asset management planning.
Chapter 7	Conclusion: Summarizes the asset management plan and outlines next steps including implementation and monitoring along with recommendations for improving future iterations of the asset management plan.

The main objective of an asset management plan is to use the municipality’s best available information to develop a comprehensive long-term plan for capital assets. Asset management planning has been regulated in Ontario since the introduction of Ontario Regulation (O.Reg.) 588/17 which established standards for municipal asset management plans. Specifically, the regulation requires that asset management plans be developed that summarize the state of infrastructure, define levels of service, set lifecycle management strategies and detail population growth assumptions for non-core asset owned by the Township by 2024. The financial strategies are also a component asset management plans but these do not need to be completed until 2025.

## 2. Background

### 2.1. State of the Infrastructure

The first component of an asset management plan is the state of infrastructure which include five characteristics for each of the different types of assets in the asset categories owned by the Township. The five summary characteristics include: quantity, age, service life, condition and replacement cost. Table 4 - State of Infrastructure Definitions defines each of the five characteristics along with asset categories and asset types. In Chapter 1, each of the five characteristics are summarized for each type of asset in the building, park, vehicle and computer asset categories. In the Appendix, Appendix A – Buildings, Appendix B – Parks, Appendix C – Vehicles and Appendix D – Computers present the raw data used in the completion of the State of Infrastructure.

Table 4 - State of Infrastructure Definitions

<u>State of Infrastructure</u>	<u>Definition</u>
Category	A group of related assets in a department
Type	A class of assets
Quantity	The amount of assets
Age	The actual time of ownership of an asset
Service Life	The projected time of ownership of an asset
Condition	The physical state of an asset based on linear deterioration
Replacement Cost	The cost to replace an asset

### 2.2. Levels of Service

The second component of an asset management plan is the levels of service which include six performance measures for each of the different types of assets in the asset categories owned by the Township. Performance measures are categorized into qualitative descriptions and technical metrics which are qualitative/categorical and quantitative/numerical respectively. These performance measures are further categorized into services attributes which include efficiency, quality and sustainability. First, efficiency can be described as capital and operating costs. Second, quality can be described as very poor (1-20%), poor (21-40%), fair (41-60%), good (61-80 %) and very good (81-100%) condition ratings. Third, Sustainability can be described as the ratio of total repair costs to replacement cost. Please note that qualitative descriptions are defined here and technical metric values are discussed in Chapter 4. Table 5 – Levels of Service Definitions defines each of the six performance measures that are used to define the levels of service for the Township’s non-core assets.

Table 5 – Levels of Service Definitions

<u>Levels of Service</u>	<u>Definition</u>
Efficiency	Capital and Operating Costs
Quality	Very Poor (1-20%), Poor (21-40%), Fair (41-60%), Good (61-80 %) and Very Good (81-100%)
Sustainability	Ratio of Total Repair Costs to Replacement Cost

### 2.3. Lifecycle Management Strategies

The third component of an asset management plan is the lifecycle management strategies which include three lifecycle management strategies for each of the different types of assets in in asset categories owned by the Township. Lifecycle management strategies are the different types of activities used to extend the life of an asset, and the three used by the Township include maintenance inspection and replacement. These lifecycle maintenance strategies are preventive maintenance, condition assessments and asset replacement based on need and funding availability respectively. Table 6 – Lifecycle Management Strategies Definitions presents the definitions of the Township’s three lifecycle management strategies.

Table 6 – Lifecycle Management Strategies Definitions

<u>Lifecycle Management Strategy</u>	<u>Definition</u>
Maintenance	Regularly scheduled maintenance activities
Inspection	Defined inspection schedule
Replacement	Need-based asset replacement

The third component of an asset management plan also comprises risk management strategies which include four risk management strategies for each of the different types of assets in an asset category owned by the Township. Risk management strategies are types of activities used to avoid threats to assets, and the four used by the Township include avoidance, reduction, acceptance and transference. Table 7 – Risk Management Strategies Definitions presents the definitions of the Township’s four risk management strategies.

Table 7 – Risk Management Strategies Definitions

<u>Risk Management Strategy</u>	<u>Definition</u>
Avoidance	Proactively eliminating potential risks
Reduction	Decrease risks through preventive measures
Acceptance	Acknowledgement of risk without acting
Transference	Shifting the risk to a third party

### 2.4. Population Growth Assumptions

The fourth component of an asset management plan is the population growth assumptions. Subsection 5(2)1 requires municipalities with a population of 25,000 as reported by Statistics Canada in the most recent official census to describe assumption regarding future changes in population. Using decennial periods of time, historical population growth can be summarized and future population growth can be projected for Adjala-Tosorontio.

Table 8 – Population Growth Assumptions Definitions

<u>Population Growth Assumption</u>	<u>Definition</u>
Historical Population Growth	Population growth over historical 10-year period
Future Population Growth	Population growth of future 10-year period

### 3. State of the Infrastructure

#### 3.1. Buildings

The Township owns 14 buildings assets which can be grouped into six types including: concessions (stands); fire (stations); pavilions; offices; (salt) domes; storage (buildings); and (works) garages. The average age of buildings are 36 years with offices/pavilions being the youngest and stations/garages being the oldest. The average condition of buildings is 33% with stations/garages in the worst condition and offices/pavilions in the best condition. The total replacement cost of buildings equals \$30,424,200 with stations/garages/office representing the highest proportion. Table 9 - Buildings Asset Summary summarizes the types, quantities, ages conditions and replacement costs of building assets.

Table 9 - Buildings Asset Summary

<u>Type</u>	<u>Quantity (Total)</u>	<u>Age (Average)/ [Service Life]</u>	<u>Condition (Average)</u>	<u>Replacement Cost (Total)</u>
Concessions	2	28 [50]	44%	\$1,150,000
Stations	2	55 [50]	0%	\$9,858,800
Pavilions	1	16 [50]	68%	\$65,000
Offices	1	21 [50]	58%	\$7,100,000
Domes	2	29 [50]	42%	\$2,947,000
Storages	4	36 [50]	34%	\$1,441,800
Garages	2	50 [50]	11%	\$7,861,800
Total	14	36 [50]	33%	\$30,424,200

#### 3.2. Parks

The Township owns 27 parks assets which can be grouped into three types including: playgrounds; (baseball) diamonds; (soccer) fields; and (basketball) courts. The average age of parks assets is 27 years with courts being the youngest and diamonds being the oldest. The average condition of buildings is 12% with diamonds in the worst condition and courts in the best condition. The total replacement cost of buildings equals \$2,516,000 with playgrounds representing the highest proportion. Table 10 - Parks Asset Summary summarizes the types, quantities, ages conditions and replacement costs of parks assets.

Table 10 - Parks Asset Summary

<u>Type</u>	<u>Quantity (Total)</u>	<u>Age (Average)/ [Service Life]</u>	<u>Condition (Average)</u>	<u>Replacement Cost (Total)</u>
Playgrounds	13	27 [25]	8%	\$1,872,000
Diamonds	5	29 [30]	6%	\$324,000
Fields	6	26 [30]	15%	\$90,000
Courts	4	23 [30]	24%	\$57,500
Total	27	27 [29]	12%	\$2,516,000

### 3.3. Vehicles

The Township owns 47 vehicles assets which can be grouped into twelve types including: subcompacts; dumps (1 tons); pickups (½ tons); tandems; graders; machines; trailers; pumpers; tankers; and ATVs. The average age of vehicles are 9 years with subcompacts being the youngest and machines (i.e., tractors, backhoes and sweepers) being the oldest. The average condition of vehicles is 40% with machines in the worst condition and subcompacts in the best condition. The total replacement cost of buildings equals \$17,825,000 with pumpers (including squads) representing the highest proportion. Table 11 - Vehicles Asset Summary summarizes the types, quantities, ages conditions and replacement costs of vehicles assets.

Table 11 - Vehicles Asset Summary

<u>Type</u>	<u>Quantity (Total)</u>	<u>Age (Average)/ [Service Life]</u>	<u>Condition (Average)</u>	<u>Replacement Cost (Total)</u>
Subcompacts	4	2 [10]	85%	\$200,000
Pickups	14	7 [10]	42%	\$1,400,000
Dumps	2	4 [10]	60%	\$200,000
Tandems	9	7 [15]	56%	\$3,600,000
Graders	2	15 [10]	45%	\$500,000
Machines	5	20 [10]	0%	\$1,250,000
Trailers	4	13 [15]	28%	\$400,000
Pumpers	4	14 [15]	15%	\$8,000,000
Tankers	2	9 [15]	50%	\$2,000,000
ATVs	1	13 [10]	0%	\$25,000
Total	47	9 [12]	40%	\$17,575,000

### 3.4. Computers

The Township owns 66 computers assets which can be grouped into three types including: laptops; desktops; and tablets. The average age of computers are 3 years with laptops being the youngest and tablets being the oldest. The average condition of computers is 54% with tablets in the worst condition and desktops in the best condition. The total replacement cost of computers equals \$190,000 with laptops representing the highest proportion. Table 12 - Computers Asset Summary summarizes the types, quantities, ages conditions and replacement costs of computers assets.

Table 12 - Computers Asset Summary

Table 1. <u>Type</u>	<u>Quantity (Total)</u>	<u>Age (Average)/ [Service Life]</u>	<u>Condition (Average)</u>	<u>Replacement Cost (Total)</u>
Laptops	60	3 [7]	55%	\$180,000
Desktops	4	4 [10]	65%	\$8,000
Tablets	2	7 [5]	0%	\$2,000
Total	66	3 [7]	54%	\$190,000



## 4. Levels of Service

### 4.1. Buildings

The current levels of service for buildings will be determined in accordance with six different performance measures. First, for efficiency service attribute, the capital and operating cost technical metrics for buildings will be summarized in the final asset management plan in 2025. Second, for quality service attribute, the very good, good, fair, poor and very poor condition rating technical metrics for buildings will be presented in the final asset management plan in 2025. Third, for sustainability service attribute, the needs index technical metrics for buildings will be presented in the final asset management plan in 2025. Table 13 – Buildings Qualitative Descriptions and Technical Metrics summarizes the qualitative descriptions and technical metrics of efficiency, quality and sustainability for buildings.

Table 13 – Buildings Qualitative Descriptions and Technical Metrics

<u>Attribute</u>	<u>Performance Measure</u>	<u>Definition</u>
Efficiency	Qualitative Description	Types Costs Descriptions
	Technical Metric	Types Costs Measurements
Quality	Qualitative Description	Types Condition Rating Descriptions
	Technical Metric	Types Condition Rating Measurements
Sustainability	Qualitative Description	Types Needs Index Descriptions
	Technical Metric	Types Needs Index Measurements

### 4.2. Parks

The current levels of service for parks will be determined in accordance with six different performance measures. First, for efficiency service attribute, the capital and operating cost technical metrics for parks will be summarized in the final asset management plan in 2025. Second, for quality service attribute, the very good, good, fair, poor and very poor condition rating technical metrics for parks will be presented in the final asset management plan in 2025. Third, for sustainability service attribute, the needs index technical metrics for parks will be presented in the final asset management plan in 2025. Table 14 – Parks Technical Metrics summarizes the qualitative descriptions and technical metrics of efficiency, quality and sustainability for parks.

Table 14 – Parks Technical Metrics

<u>Attribute</u>	<u>Performance Measure</u>	<u>Definition</u>
Efficiency	Qualitative Description	Types Costs Descriptions
	Technical Metric	Types Costs Measurements
Quality	Qualitative Description	Types Condition Rating Descriptions
	Technical Metric	Types Condition Rating Measurements
Sustainability	Qualitative Description	Types Needs Index Descriptions
	Technical Metric	Types Needs Index Measurements

#### 4.3. Vehicles

The current levels of service for vehicles will be determined in accordance with six different performance measures. First, for efficiency service attribute, the capital and operating cost technical metrics for vehicles will be summarized in the final asset management plan in 2025. Second, for quality service attribute, the very good, good, fair, poor and very poor condition rating technical metrics for vehicles will be presented in the final asset management plan in 2025. Third, for sustainability service attribute, the needs index technical metrics for vehicles will be presented in the final asset management plan in 2025. Table 15 – Vehicles Technical Metrics summarizes the qualitative descriptions and technical metrics of efficiency, quality and sustainability for vehicles.

Table 15 – Vehicles Technical Metrics

<u>Attribute</u>	<u>Performance Measure</u>	<u>Definition</u>
Efficiency	Qualitative Description	Types Costs Descriptions
	Technical Metric	Types Costs Measurements
Quality	Qualitative Description	Types Condition Rating Descriptions
	Technical Metric	Types Condition Rating Measurements
Sustainability	Qualitative Description	Types Needs Index Descriptions
	Technical Metric	Types Needs Index Measurements

#### 4.4. Computers

The current levels of service for computers will be determined in accordance with six different performance measures. First, for efficiency service attribute, the capital and operating cost technical metrics for computers will be summarized in the final asset management plan in 2025. Second, for quality service attribute, the very good, good, fair, poor and very poor condition rating technical metrics for computers will be presented in the final asset management plan in 2025. Third, for sustainability service attribute, the needs index technical metrics for computers will be presented in the final asset management plan in 2025. Table 16 – Computers Technical Metrics summarizes the qualitative descriptions and technical metrics of efficiency, quality and sustainability for computers.

Table 16 – Computers Technical Metrics

<u>Attribute</u>	<u>Performance Measure</u>	<u>Definition</u>
Efficiency	Qualitative Description	Types Costs Descriptions
	Technical Metric	Types Costs Measurements
Quality	Qualitative Description	Types Condition Rating Descriptions
	Technical Metric	Types Condition Rating Measurements
Sustainability	Qualitative Description	Types Needs Index Descriptions
	Technical Metric	Types Needs Index Measurements

## 5. Lifecycle Management Strategies

### 5.1. Buildings

The Township uses a combination of preventive and reactive maintenance strategies when it comes to the lifecycle management of buildings. First, routine maintenance of buildings includes changing of furnace filters, testing smoke detectors and clearing drains/gutters amongst other scheduled activities. Second, professional inspections of buildings include condition assessment by a professional every five years. Third, need-based replacement of buildings is based on demand through capital budgeting processes rather than a set schedule. At present, short-term routine maintenance, medium-term professional inspections and long-term demand-based replacement are being completed. Risk management strategy is a combination of reduction, transference and acceptance whereby preventive maintenance decreases risks, insurance contracts decrease risk and need-based replacement potentially increases risk respectively. Table 17 – Buildings Lifecycle Management Strategies summarizes the routine maintenance, annual inspections and condition-based replacement of building assets.

Table 17 – Buildings Lifecycle Management Strategies

Strategy	Description
Maintenance	Change furnace filters, test smoke detectors, clear eavestroughs
Inspections	Condition assessment by a professional on a quinquennial basis
Replacement	Demand-based replacement based on capital forecasting

### 5.2. Parks

The Township uses a combination of preventive and reactive maintenance strategies when it comes to the lifecycle management of parks. First, routine maintenance of parks includes mowing grass, removing garbage and checking playground hardware amongst other scheduled activities. Second, professional inspections of parks include condition assessment by a professional every five years. Third, need-based replacement of parks is based on demand through capital budgeting processes rather than a set schedule. At present, short-term routine maintenance, medium-term professional inspections and demand-based replacement are being completed. Risk management strategy is a combination of reduction, transference and acceptance whereby preventive maintenance decreases risks, insurance contracts decrease risk and need-based replacement potentially increases risk respectively. Table 18 – Parks Lifecycle Management Strategies summarizes the routine maintenance, annual inspections and condition-based replacement of park assets.

Table 18 – Parks Lifecycle Management Strategies

Strategy	Description
Maintenance	Mow grass, remove garbage and check playground hardware
Inspections	Condition assessment by a professional on a quinquennial basis
Replacement	Demand-based replacement based on capital forecasting

### 5.3. Vehicles

The Township uses a combination of preventive and reactive maintenance strategies when it comes to the lifecycle management of vehicles. First, routine maintenance of vehicles includes changing oil/filters, checking fluid levels, and changing snow tires amongst other scheduled activities. Second, professional inspections of vehicles include condition assessment by a professional every year. Third, need-based replacement of vehicles is based on demand through capital budgeting processes rather than a set schedule. At present, short-term routine maintenance, medium-term professional inspections and long-term demand-based replacement are being completed. Risk management strategy is a combination of reduction, transference and acceptance whereby preventive maintenance decreases risks, insurance contracts decrease risk and need-based replacement potentially increases risk respectively. Table 19 – Vehicles Lifecycle Management Strategies summarizes the routine maintenance, annual inspections and condition-based replacement of vehicle assets.

Table 19 – Vehicles Lifecycle Management Strategies

<u>Strategy</u>	<u>Description</u>
Maintenance	Change oil/filters, check fluid levels and change snow tires.
Inspections	Condition assessment by a professional on an annual basis
Replacement	Demand-based replacement based on capital forecasting

### 5.4. Computers

The Township uses a combination of preventive and reactive maintenance strategies when it comes to the lifecycle management of computers. First, routine maintenance of computers includes updating software, virus scanning and backing up data amongst other scheduled activities. Second, professional inspections of computers include condition assessment by a professional on an annual basis. Third, need-based replacement of computers is based on demand through capital budgeting processes rather than a set schedule. At present, short-term routine maintenance and long-term demand-based replacement are being completed but medium-term professional inspections are not being completed. Risk management strategy is a combination of reduction, transference and acceptance whereby preventive maintenance decreases risks, insurance contracts decrease risk and need-based replacement potentially increases risk respectively. Table 20 – Computers Lifecycle Management Strategies summarizes the routine maintenance, annual inspections and condition-based replacement of computer assets.

Table 20 – Computers Lifecycle Management Strategies

<u>Strategy</u>	<u>Description</u>
Maintenance	Update software, scanning viruses and back up data
Inspections	Condition assessment by a professional not currently completed
Replacement	Demand-based replacement based on capital forecasting

## 6. Population Growth Assumptions

### 6.1. Historical Population Growth

In 2021, Statistics Canada reported a population of 10,989 residents in Adjala-Tosorontio, representing a 0.90% increase since 2001. Therefore, Adjala-Tosorontio has had a slight increase in population but it has been particularly slow over the past 20 years. Table 21 - Historical Population Growth summarizes population growth over the past 20 years in the Township of Adjala-Tosorontio.

Table 21 - Historical Population Growth

	2001	2011	2021
Population	10,082	10,603	10,989
Percentage Change	N/A	0.52%	0.90%

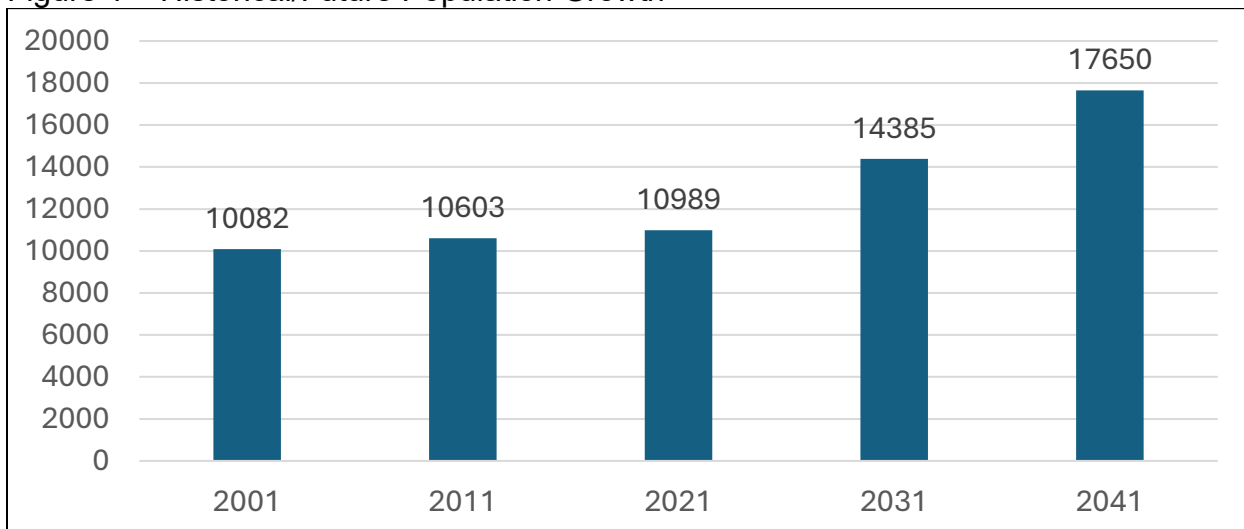
### 6.2. Future Population Growth

After years with little change, Adjala-Tosorontio is projected to grow considerably over the next two decades because of subdivision development in Colgan and Everett. It is projected that by 2041, there will be 17,650 residents in Adjala-Tosorontio which would represent population growth of 60.6% since 2021. Table 22 - Future Population Growth forecasts population growth over the next 20 years. Figure 1 – Historical/Future Population Growth summarizes growth in the past 20 years and projects growth over the next 20 years Adjala-Tosorontio.

Table 22 - Future Population Growth

	2021	2031	2041
Population	10,989	14,385	17,650
Percentage Change	N/A	30.9%	60.6%

Figure 1 – Historical/Future Population Growth



## 7. Conclusion

This asset management plans covers non-core assets which include buildings, parks, vehicles and computers. This non-core asset management plan brings the Township into compliance with the 2024 requirements of O. Reg. 588/17.

### 7.1. Outlook

Using the ratio of asset replacement cost to service life, an average annual spending requirement can be determined for each asset category which provides an outlook for council, staff and the public. First, the Township owns 14 building assets with a total replacement cost of \$30,424,200 and an average service life of 50 years which yields an average annual spending requirement of \$608,484. Second, the Township owns 27 park assets with a total replacement cost of \$2,516,000 and an average service life of 29 years which yields an average annual spending requirement of \$88,310. Third, the Township owns 47 vehicle assets with a total replacement cost of \$17,575,000 and an average service life of 12 years which yields an average annual spending requirement of \$1,464,583. Fourth, the Township owns 66 computer assets with a total replacement cost of \$190,000 and an average service life of 7 years which yields an average annual spending requirement of \$27,142. Table 23 – Average Annual Spending Requirements (AASR) summarizes the average annual spending requirement for buildings, parks, vehicles and computers.

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Vehicles	\$17,575,000	12 Years	\$1,464,583/Year
Computers	\$190,000	7 Years	\$27,142/Year
Total			\$2,188,519/Year

### 7.2. Recommendations

Following the completion of this asset management plan, there are three recommendations for asset management plan which include performance measures, citywide software and capital forecast. Table 24 – Asset Management Plan Recommendations summarizes the three recommendations made in this asset management plan for asset management plan.

Table 24 – Asset Management Plan Recommendations

#	Description
1	Development of internal procedure to track performance measures
2	Inputting of non-core assets into citywide asset management software
3	Update capital forecast to include non-core assets for more accurate AASR

## **Appendices**

Appendix A - Buildings

<b>#</b>	<b>ID</b>	<b>Description</b>	<b>Types</b>	<b>Segments</b>	<b>Year</b>	<b>Location</b>	<b>Make/Model</b>	<b>Serial Number</b>	<b>Notes</b>	<b>Service Life</b>	<b>Age</b>	<b>Condition</b>	<b>Replacement Cost</b>	<b>Department</b>
1	BDG-00001	Pavilion/Concession	Buildings	Concessions	2002	Ross Houston Memorial Park	NA	NA	NA	50	22	56%	\$542,800	Public Works
2	BDG-00002	Washroom/Concession	Buildings	Concessions	1990	John O. Irwin Park	NA	NA	NA	50	34	32%	\$607,200	Public Works
3	BDG-00003	Fire Station	Buildings	Stations	1966	Everett Fire Station	NA	NA	NA	50	58	0%	\$4,124,000	Public Works
4	BDG-00004	Fire Station	Buildings	Stations	1973	Loretto Fire Station	NA	NA	NA	50	51	0%	\$5,734,800	Public Works
5	BDG-00005	Municipal Gazebo	Buildings	Pavilions	2008	Municipal Centre	NA	NA	NA	50	16	68%	\$65,000	Public Works
6	BDG-00006	Municipal Centre	Buildings	Halls	2003	Municipal Centre	NA	NA	NA	50	21	58%	\$7,100,000	Public Works
7	BDG-00007	Works Salt Dome	Buildings	Domes	1998	North Public Works Yard	NA	NA	NA	50	26	48%	\$1,447,000	Public Works
8	BDG-00008	Works Salt Dome	Buildings	Domes	1992	South Public Works Yard	NA	NA	NA	50	32	36%	\$1,500,000	Public Works
9	BDG-00009	Storage Building	Buildings	Storages	1998	Loretto Fire Station	NA	NA	NA	50	26	48%	\$567,000	Public Works
10	BDG-00010	Storage Building	Buildings	Storages	1990	John O. Irwin Park	NA	NA	NA	50	34	32%	\$40,800	Public Works
11	BDG-00011	Storage Building	Buildings	Storages	2002	Ross Houston Memorial Park	NA	NA	NA	50	22	56%	\$52,000	Public Works
12	BDG-00012	Storage Building	Buildings	Storages	1963	North Public Works Yard	NA	NA	NA	50	61	0%	\$782,000	Public Works
13	BDG-00013	Works Garage	Buildings	Garages	1985	South Public Works Yard	NA	NA	NA	50	39	22%	\$5,864,000	Public Works
14	BDG-00014	Works Garage	Buildings	Garages	1963	North Public Works Yard	NA	NA	NA	50	61	0%	\$1,997,600	Public Works



Appendix B - Parks

#	ID	Description	Types	Segments	Year	Location	Make/Model	Serial Number	Notes	Service Life	Age	Condition	Replacement Cost	Department
1	PLG-00001	NA	Playgrounds	NA	1996	Glencairn Park (East)	NA	NA	NA	25	28	0%	\$57,000	Public Works
2	PLG-00002	NA	Playgrounds	NA	2012	Glencairn Park (West)	NA	NA	NA	25	12	52%	\$169,000	Public Works
3	PLG-00003	NA	Playgrounds	NA	2003	Ross Houston Memorial Park	NA	NA	NA	25	21	16%	\$79,500	Public Works
4	PLG-00004	NA	Playgrounds	NA	1997	Lisle Memorial Park	NA	NA	NA	25	27	0%	\$110,500	Public Works
5	PLG-00005	NA	Playgrounds	NA	2002	Central Park	NA	NA	NA	25	22	12%	\$129,000	Public Works
6	PLG-00006	NA	Playgrounds	NA	1984	Pine Park	NA	NA	NA	25	40	0%	\$91,000	Public Works
7	PLG-00007	NA	Playgrounds	NA	2003	Dekker Street Park	NA	NA	NA	25	21	16%	\$168,000	Public Works
8	PLG-00008	NA	Playgrounds	NA	1992	John O. Irwin Park	NA	NA	NA	25	32	0%	\$267,000	Public Works
9	PLG-00009	NA	Playgrounds	NA	1992	Rosemont Community Park	NA	NA	NA	25	32	0%	\$235,500	Public Works
10	PLG-00010	NA	Playgrounds	NA	2002	Warden's Park	NA	NA	NA	25	22	12%	\$240,500	Public Works
11	PLG-00011	NA	Playgrounds	NA	1995	Weca Park	NA	NA	NA	25	29	0%	\$79,500	Public Works
12	PLG-00012	NA	Playgrounds	NA	1992	Haley Park	NA	NA	NA	25	32	0%	\$188,500	Public Works
13	PLG-00013	NA	Playgrounds	NA	1997	Williams Park	NA	NA	NA	25	27	0%	\$57,000	Public Works
14	DMD-00001	NA	Diamonds	NA	2003	Ross Houston Memorial Park	NA	NA	NA	30	21	30%	\$104,000	Public Works
15	DMD-00002	NA	Diamonds	NA	1992	John O. Irwin Park	NA	NA	East Diamond	30	32	0%	\$100,000	Public Works
16	DMD-00003	NA	Diamonds	NA	1992	John O. Irwin Park	NA	NA	West Diamond	30	32	0%	\$65,000	Public Works
17	DMD-00004	NA	Diamonds	NA	1992	Rosemont Community Park	NA	NA	NA	30	32	0%	\$5,000	Public Works
18	DMD-00005	NA	Diamonds	NA	1992	Haley Park	NA	NA	NA	30	32	0%	\$50,000	Public Works
19	FLD-00001	NA	Fields	NA	1997	Lisle Memorial Park	NA	NA	NA	30	27	10%	\$15,000	Public Works
20	FLD-00002	NA	Fields	NA	2002	Warden's Park	NA	NA	East Field	30	22	27%	\$15,000	Public Works
21	FLD-00003	NA	Fields	NA	2002	Warden's Park	NA	NA	Center Field	30	22	27%	\$15,000	Public Works
22	FLD-00004	NA	Fields	NA	2002	Warden's Park	NA	NA	West Field	30	22	27%	\$15,000	Public Works
23	FLD-00005	NA	Fields	NA	1992	Haley Park	NA	NA	Senior Field	30	32	0%	\$15,000	Public Works
24	FLD-00006	NA	Fields	NA	1992	Haley Park	NA	NA	Junior Field	30	32	0%	\$15,000	Public Works
25	CRT-00001	NA	Courts	NA	2012	Glencairn Park (West)	NA	NA	NA	30	12	60%	\$15,000	Public Works
26	CRT-00002	NA	Courts	NA	1997	Lisle Memorial Park	NA	NA	NA	30	27	10%	\$20,000	Public Works
27	CRT-00003	NA	Courts	NA	2002	Central Park	NA	NA	NA	30	22	27%	\$70,000	Public Works
28	CRT-00004	NA	Courts	NA	1992	Rosemont Community Park	NA	NA	NA	30	32	0%	\$125,000	Public Works

Appendix C - Vehicles

#	ID	Description	Types	Segments	Year	Location	Make/Model	Serial Number	Notes	Service Life	Age	Condition	Replacement Cost	Department
1	BB1	NA	SUBCOMPACT	NA	2021	TOWN HALL	KIA	CSMM758	NA	10	3	70%	\$50,000	BUILDING & BYLAW
2	BB2	NA	SUBCOMPACT	NA	2022	TOWN HALL	KIA	CTWB496	NA	10	2	80%	\$50,000	BUILDING & BYLAW
3	BB3	NA	SUBCOMPACT	NA	2023	TOWN HALL	HYUNDAI	DACE989	NA	10	1	90%	\$50,000	BUILDING & BYLAW
4	BB4	NA	SUBCOMPACT	NA	2024	TOWN HALL	HYUNDAI	NA	NA	10	0	100%	\$50,000	BUILDING & BYLAW
10	P7	NA	PICKUPS	NA	2020	NORTH YARD	GMC 2500	BX29269	NA	10	4	60%	\$100,000	PUBLIC WORKS
32	BRUSH 10	NA	PICKUPS	NA	2008	NA	FORD	5579VN	NA	10	16	0%	\$100,000	FIRE
33	CAR 1	NA	PICKUPS	NA	2018	NA	CHEVROLET Silverado	AW37807	NA	10	6	40%	\$100,000	FIRE
34	CAR 2	NA	PICKUPS	NA	2024	NA	CHEVROLET Expedition	DCES 461	NA	10	0	100%	\$100,000	FIRE
5	P1	NA	PICKUPS	NA	2017	TOWN HALL	FORD F150	AS77577	NA	10	7	30%	\$100,000	PUBLIC WORKS
6	P2	NA	PICKUPS	NA	2017	TOWN HALL	FORD F151	AS77607	NA	10	7	30%	\$100,000	PUBLIC WORKS
7	P3	NA	PICKUPS	NA	2022	TOWN HALL	CHEVROLET Silverado	BX29243	NA	10	2	80%	\$100,000	PUBLIC WORKS
8	P5	NA	PICKUPS	NA	2017	SOUTH YARD	FORD	AP92512	NA	10	7	30%	\$100,000	PUBLIC WORKS
9	P6	NA	PICKUPS	NA	2017	SOUTH YARD	FORD	AR53862	NA	10	7	30%	\$100,000	PUBLIC WORKS
11	P8	NA	PICKUPS	NA	2019	SOUTH YARD	CHEVROLET Silverado	AX11861	NA	10	5	50%	\$100,000	PUBLIC WORKS
35	RESCUE 16	NA	PICKUPS	NA	2022	NA	DODGE	BT40571	NA	10	2	80%	\$100,000	FIRE
36	RESCUE 26	NA	PICKUPS	NA	2020	NA	DODGE	BK42344	NA	10	4	60%	\$100,000	FIRE
37	UTILITY 17	NA	PICKUPS	NA	2008	NA	CHEVROLET	9676WX	1/2 TON	10	16	0%	\$100,000	FIRE
38	UTILITY 27	NA	PICKUPS	NA	2013	NA	CHEVROLET	AC55582	1/2 TON	10	11	0%	\$100,000	FIRE
12	D3	NA	DUMPS	NA	2017	SOUTH YARD	FORD 350	AP65611	NA	10	7	30%	\$100,000	PUBLIC WORKS
13	D4	NA	DUMPS	NA	2023	NORTH YARD	DODGE RAM	BV44782	NA	10	1	90%	\$100,000	PUBLIC WORKS
14	T14	NA	TANDEM	NA	2007	SOUTH YARD	FREIGHTLINER	AN42984	NA	15	17	0%	\$400,000	PUBLIC WORKS
15	T15	NA	TANDEM	NA	2013	SOUTH YARD	WESTERN STAR	BT39151	NA	15	11	27%	\$400,000	PUBLIC WORKS
16	T16	NA	TANDEM	NA	2014	SOUTH YARD	WESTERN STAR	AE31250	NA	15	10	33%	\$400,000	PUBLIC WORKS
17	T17	NA	TANDEM	NA	2016	SOUTH YARD	WESTERN STAR	AM66629	NA	15	8	47%	\$400,000	PUBLIC WORKS
18	T18	NA	TANDEM	NA	2017	NORTH YARD	WESTERN STAR	BT39152	NA	15	7	53%	\$400,000	PUBLIC WORKS
19	T19	NA	TANDEM	NA	2020	NORTH YARD	WESTERN STAR	BE56712	NA	15	4	73%	\$400,000	PUBLIC WORKS
20	T20	NA	TANDEM	NA	2021	SOUTH YARD	WESTERN STAR	BP32405	NA	15	3	80%	\$400,000	PUBLIC WORKS
21	T21	NA	TANDEM	NA	2023	NORTH YARD	WESTERN STAR	BX38009	NA	15	1	93%	\$400,000	PUBLIC WORKS
22	T22	NA	TANDEM	NA	2024	NORTH YARD	WESTERN STAR	BY82667	NA	15	0	100%	\$400,000	PUBLIC WORKS
29	NA	NA	GRADER	NA	1996	NA	CHAMPION	NA	NA	10	28	0%	\$250,000	PUBLIC WORKS
30	NA	NA	GRADER	NA	2023	NA	JOHN DEERE	NA	NA	10	1	90%	\$250,000	PUBLIC WORKS
27	NA	NA	MACHINES	NA	1999	NA	CASE	NA	NA	10	25	0%	\$250,000	PUBLIC WORKS
28	NA	NA	MACHINES	NA	2000	NA	CATERPILLAR	NA	NA	10	24	0%	\$250,000	PUBLIC WORKS
31	NA	NA	MACHINES	NA	2010	NA	JOHN DEERE	NA	NA	10	14	0%	\$250,000	PUBLIC WORKS

Appendix C - Vehicles

<u>#</u>	<u>ID</u>	<u>Description</u>	<u>Types</u>	<u>Segments</u>	<u>Year</u>	<u>Location</u>	<u>Make/Model</u>	<u>Serial Number</u>	<u>Notes</u>	<u>Service Life</u>	<u>Age</u>	<u>Condition</u>	<u>Replacement Cost</u>	<u>Department</u>
25	NA	NA	MACHINES	NA	2006	NA	JOHN DEERE 7220	NA	NA	10	18	0%	\$250,000	PUBLIC WORKS
26	NA	NA	MACHINES	NA	2007	NA	JOHN DEERE	NA	NA	10	17	0%	\$250,000	PUBLIC WORKS
23	NA	NA	TRAILER	NA	2000	NA	NA	NA	HOT BOX	15	24	0%	\$100,000	PUBLIC WORKS
24	NA	NA	TRAILER	NA	2024	NA	NA	Y9808Y	CULVERT	15	0	100%	\$100,000	PUBLIC WORKS
45	NA	NA	TRAILER	NA	2008	NA	NA	E6H972	REHAB	15	16	0%	\$100,000	FIRE
46	NA	NA	TRAILER	NA	2011	NA	BLZR	J15188	RANGER	15	13	13%	\$100,000	FIRE
41	PUMPER 12	NA	PUMPER/SQUAD	NA	2018	NA	HME	NA	NA	15	6	60%	\$2,000,000	FIRE
42	PUMPER 22	NA	PUMPER/SQUAD	NA	2006	NA	STER	8234TX	NA	15	18	0%	\$2,000,000	FIRE
39	SQUAD 11	NA	PUMPER/SQUAD	NA	2009	NA	SPARTEN	5134ZK	NA	15	15	0%	\$2,000,000	FIRE
40	SQUAD 21	NA	PUMPER/SQUAD	NA	2009	NA	SPARTEN	5135ZK	NA	15	15	0%	\$2,000,000	FIRE
43	TANKER 14	NA	TANKER	NA	2006	NA	STER	VK3443	NA	15	18	0%	\$1,000,000	FIRE
44	TANKER 24	NA	TANKER	NA	2024	NA	FRHT	40RF60	NA	15	0	100%	\$1,000,000	FIRE
47	NA	NA	ATV	NA	2011	NA	POLARIS	55VJ4	NA	10	13	0%	\$25,000	FIRE

Appendix D - Computers

#	ID	Description	Types	Segments	Year	Location	Make/Model	Serial Number	Notes	Service Life	Age	Condition	Replacement Cost	Department
1	ADJTOS1	NA	Laptop	NA	2017	Municipal Centre	HP ProBook 440 G4 Z1Z82UT#ABA	5C065288BR	NA	7	7	0%	\$3,000	Clerks
2	ADJTOS6	NA	Laptop	NA	2017	Municipal Centre	Dell Mobile Precision 7710 17"	DJ706H2	NA	7	7	0%	\$3,000	Clerks
3	ADJTOS17	NA	Laptop	NA	2018	Municipal Centre	Dell Latitude 5580 15.6" 9000DF	27P46M2	NA	7	6	14%	\$3,000	Clerks
4	ADJTOS18	NA	Laptop	NA	2018	Municipal Centre	Dell Latitude 7389 13.3" 2in1	9XYXGM2	NA	7	6	14%	\$3,000	Clerks
5	ADJTOS19	NA	Laptop	NA	2018	Municipal Centre	HP ZBook 15u G3 15.6" V1H64UT#ABA	5CG7121BPB	NA	7	6	14%	\$3,000	Clerks
6	ADJTOS20	NA	Laptop	NA	2018	Municipal Centre	Dell Optiplex 7450 AIO 23.8in 1999DL	G1RVB02	NA	7	6	14%	\$3,000	Clerks
7	ADJTOS21	NA	Laptop	NA	2018	Municipal Centre	Microsoft Surface Laptop (1st Gen) 13.5"	14243781457	NA	7	6	14%	\$3,000	Clerks
8	ADJTOS23	NA	Laptop	NA	2018	Municipal Centre	HP ProBook 650 G3 1BS00UT#ABA	5CG8225225	NA	7	6	14%	\$3,000	Clerks
9	ADJTOS27	NA	Laptop	NA	2019	Municipal Centre	HP X360 1030 G3 13.3" 2 in 1 Notebook	5CD9208J36	NA	7	5	29%	\$3,000	Clerks
10	ADJTOS28	NA	Laptop	NA	2019	Municipal Centre	HP EliteBook 840 G4 14" (1GE40UT#ABA)	5CG8377635	NA	7	5	29%	\$3,000	Clerks
11	ADJTOS29	NA	Laptop	NA	2020	Municipal Centre	HP EliteBook 840 G6 7KK13UT#ABA	5CG9375V6F	NA	7	4	43%	\$3,000	Clerks
12	ADJTOS30	NA	Laptop	NA	2020	Municipal Centre	Dell Precision 3551 15.6"	DVL3453	NA	7	4	43%	\$3,000	Clerks
13	ADJTOS31	NA	Laptop	NA	2020	Municipal Centre	Dell Latitude 5510 15.6"	JCYW063	NA	7	4	43%	\$3,000	Clerks
14	ADJTOS33	NA	Laptop	NA	2020	Municipal Centre	Microsoft Surface Laptop 3	33737504357	NA	7	4	43%	\$3,000	Clerks
15	ADJTOS34	NA	Laptop	NA	2021	Municipal Centre	Dell Precision 3550 15.6"	1ZX6S73	NA	7	3	57%	\$3,000	Clerks
16	ADJTOS35	NA	Laptop	NA	2021	Municipal Centre	Dell Precision 3550 15.6"	CZKKG3	NA	7	3	57%	\$3,000	Clerks
17	ADJTOS36	NA	Laptop	NA	2021	Municipal Centre	Dell Latitude 5000 5510 15.6"	97NQ8C3	NA	7	3	57%	\$3,000	Clerks
18	ADJTOS37	NA	Laptop	NA	2021	Municipal Centre	Dell Latitude 5000 5510 15.6"	9BM39C3	NA	7	3	57%	\$3,000	Clerks
19	ADJTOS38	NA	Laptop	NA	2021	Municipal Centre	Dell Latitude 5000 5510 15.6"	2GGQ83	NA	7	3	57%	\$3,000	Clerks
20	ADJTOS39	NA	Laptop	NA	2021	Municipal Centre	Dell Latitude 5000 5510 15.6"	2C6R8C3	NA	7	3	57%	\$3,000	Clerks
21	ADJTOS40	NA	Laptop	NA	2021	Municipal Centre	Dell Latitude 5510 15.6"	3Y3P6D3	NA	7	3	57%	\$3,000	Clerks
22	ADJTOS41	NA	Laptop	NA	2021	Municipal Centre	Dell Latitude 5510 15.6"	62J43D3	NA	7	3	57%	\$3,000	Clerks
23	ADJTOS42	NA	Laptop	NA	2021	Municipal Centre	HP EliteBook 745 G6 14"	5CG0191WPZ	NA	7	3	57%	\$3,000	Clerks
24	ADJTOS43	NA	Laptop	NA	2021	Municipal Centre	Dell Latitude 5520 15.6"	DBBZ1B3	NA	7	3	57%	\$3,000	Clerks
25	ADJTOS44	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude E5520 15.6"	BBHTTG3	NA	7	2	71%	\$3,000	Clerks
26	ADJTOS45	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5520 15.6"	CCHTTG3	NA	7	2	71%	\$3,000	Clerks
27	ADJTOS46	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5520 15.6"	GWVZRG3	NA	7	2	71%	\$3,000	Clerks
28	ADJTOS47	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5520 15.6"	DBHTTG3	NA	7	2	71%	\$3,000	Clerks
29	ADJTOS48	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5520 15.6"	FDHTTG3	NA	7	2	71%	\$3,000	Clerks
30	ADJTOS49	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 3520 15.6"	17M3WG3	NA	7	2	71%	\$3,000	Clerks
31	ADJTOS50	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5520 15.6"	JQMZRG3	NA	7	2	71%	\$3,000	Clerks
32	ADJTOS51	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5520 15.6"	1TMZRG3	NA	7	2	71%	\$3,000	Clerks
33	ADJTOS52	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5520 15.6"	BZRRRG3	NA	7	2	71%	\$3,000	Clerks
34	ADJTOS53	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5530 15.6"	B5NRRG3	NA	7	2	71%	\$3,000	Clerks

Appendix D - Computers

#	ID	Description	Types	Segments	Year	Location	Make/Model	Serial Number	Notes	Service Life	Age	Condition	Replacement Cost	Department
35	ADJTOS54	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5530 15.6"	4HQRRG3	NA	7	2	71%	\$3,000	Clerks
36	ADJTOS55	NA	Laptop	NA	2022	Municipal Centre	Microsoft Surface Pro 4 i5 Model 1796 (12.3")	10061621957	NA	7	2	71%	\$3,000	Clerks
37	ADJTOS56	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5430 14" Rugged	1WTWDD3	NA	7	2	71%	\$3,000	Clerks
38	ADJTOS57	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 5430 14" Rugged	DVTWDD3	NA	7	2	71%	\$3,000	Clerks
39	ADJTOS63	NA	Laptop	NA	2022	Municipal Centre	Dell Rugged....	4HH4FD3	NA	7	2	71%	\$3,000	Clerks
40	ADJTOS64	NA	Laptop	NA	2023	Municipal Centre	Dell Latitude 5530 15.6"	7YZ2HS3	NA	7	1	86%	\$3,000	Clerks
41	ADJTOS65	NA	Laptop	NA	2023	Municipal Centre	Dell Latitude 5530 15.6"	GWZ2HS3	NA	7	1	86%	\$3,000	Clerks
42	ADJTOS66	NA	Laptop	NA	2023	Municipal Centre	Dell Latitude 5530 15.6"	5XZ2HS3	NA	7	1	86%	\$3,000	Clerks
43	ADJTOSC58	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 3520 15.6"	6WYLRL3	NA	7	2	71%	\$3,000	Clerks
44	ADJTOSC59	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 3520 15.6"	8XYLRL3	NA	7	2	71%	\$3,000	Clerks
45	ADJTOSC60	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 3520 15.6"	4XYLRL3	NA	7	2	71%	\$3,000	Clerks
46	ADJTOSC61	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 3520 15.6"	DRYLRL3	NA	7	2	71%	\$3,000	Clerks
47	ADJTOSC62	NA	Laptop	NA	2022	Municipal Centre	Dell Latitude 3520 15.6"	5Z2LRL3	NA	7	2	71%	\$3,000	Clerks
48	ADJTOSFD1	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22Y2A0	NA	7	3	57%	\$3,000	Clerks
49	ADJTOSFD10	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22XK94	NA	7	3	57%	\$3,000	Clerks
50	ADJTOSFD11	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22XKCA	NA	7	3	57%	\$3,000	Clerks
51	ADJTOSFD12	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22Y02B	NA	7	3	57%	\$3,000	Clerks
52	ADJTOSFD13	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22XMK0	NA	7	3	57%	\$3,000	Clerks
53	ADJTOSFD2	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22V8GB	NA	7	3	57%	\$3,000	Clerks
54	ADJTOSFD3	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22XCHQ	NA	7	3	57%	\$3,000	Clerks
55	ADJTOSFD4	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22WTFC	NA	7	3	57%	\$3,000	Clerks
56	ADJTOSFD5	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22Y6VW	NA	7	3	57%	\$3,000	Clerks
57	ADJTOSFD6	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22Y4G7	NA	7	3	57%	\$3,000	Clerks
58	ADJTOSFD7	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22Y020	NA	7	3	57%	\$3,000	Clerks
59	ADJTOSFD8	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22VAV5	NA	7	3	57%	\$3,000	Clerks
60	ADJTOSFD9	NA	Laptop	NA	2021	Municipal Centre	Lenovo NB 82C7	PF22XH12	NA	7	3	57%	\$3,000	Clerks
61	ADJTOS9	NA	Tablet	NA	2017	Municipal Centre	HP Elite x2 1012 G1 8Z04UT#ABA	5CG223LPK	NA	5	7	0%	\$1,000	Clerks
62	ADJTOS22	NA	Tablet	NA	2018	Municipal Centre	Microsoft Surface Pro i5 Model 1796 (12.3")	019568682053	NA	5	6	0%	\$1,000	Clerks
63	ADJTOS12	NA	Desktop	NA	2018	Municipal Centre	Dell Optiplex 7050 MT 9633DE	FJXKPJ2	NA	10	6	40%	\$2,000	Clerks
64	ADJTOS13	NA	Desktop	NA	2018	Municipal Centre	Dell Optiplex 7050 MT 9633DE	7502CM2	NA	10	6	40%	\$2,000	Clerks
65	ADJTOS67	NA	Desktop	NA	2023	Municipal Centre	Dell Optiplex Micro 7010	1M8JRY3 / 3521397819	NA	10	1	90%	\$2,000	Clerks
66	ADJTOS68	NA	Desktop	NA	2023	Municipal Centre	Dell Optiplex Micro 7010	1G5JRY3 / 3153561915	NA	10	1	90%	\$2,000	Clerks