Township of Adjala-Tosorontio

FACILITY AND SPORTS FIELD RENTAL REQUEST FORM

Please note rental requests are not confirmed until a Rental Agreement has been signed, the Security Deposit and rental fees have been paid in full, and proof of liability insurance is provided and/or any other documents as required by the Township. Staff will respond to rental request inquires within two (2) business days to confirm availability of the requested space and to provide the next steps. All rental requests will be processed in the order in which they are received.

This rental request is for:

☐ Private/Personal

☐ Organization/Corporation Name of Organization/Corporation _____

Charitable Organization Registration Number _____

Contact Name			
Address			
Email		Phone Number	

What type of event are you looking to hold? _____

Approximate Number of Attendees _____

☐ Municipal Centre Public Room

☐ Ross Houston Memorial Park – Senior Baseball Diamond

☐ Stanley H. Bailey Park – Junior Baseball Diamond

☐ Haley Park – Junior Soccer Field

☐ Warden's Park – Junior Soccer Field A

☐ Gazebo

☐ John O. Irwin Diamond – Senior Baseball Diamond

☐ Haley Park – Junior Baseball Diamond

☐ Warden's Park – Senior Soccer Field

☐ Warden's Park – Junior Soccer Field B

Requested Booking Date			
Start Time		End Time	

Additional Requirements:

Please note the following:

1. The charging of admission fees for any event, whether indoor or outdoor, is strictly prohibited unless prior approval has been obtained from Council.
2. The sale and/or consumption of alcohol are strictly forbidden at all indoor and outdoor facilities unless a special occasion permit has been approved. Special occasion permit applications require prior approval of Council.
3. On-site activities such as food handling, preparation or clean-up are prohibited in the on-site kitchen.
4. Activities designed to create profit or monetary gain for individuals, groups or companies (ie. Vendors), is strictly prohibited unless prior approval has been obtained from Council.